




Prior to Week 1: Academic Integrity emphasis:

Send to families the cover sheet for the HSML Academic Integrity recording. [Click here](#) for that PDF file. Thoughts are to upload this file once signed to the student’s personal OneNote file, add a page behind the grade summary page.

Pre-Calculus		Fall Semester														
		2.2.3.4. Primitives	8.1.8.3. 8.7. Review	9.1.9.3. 9.6. 9.7. Deriv. Log & Trig App.	1.5.2.6	1.5.2.7. (coset)	Quadratic Intro	Quadratic Formals, WP	9.7. Sen and Long Div	3.1.9.4	4.5.1.6. 4.5.1.9. 4.5	4.5.1.6. 4.5.1.8. 4.5.1.9	4.1.2.4	4.1.2.6	Final Semester Exam	
Date	Event Type	9/1	9/8	9/17	9/24	10/1	10/6	10/13	10/20	10/29	11/3	11/20	11/29	12/1	12/10	12/17
Student																



HSML Academic Integrity Video

By signing below, you are confirming that you have viewed HSML's Academic integrity video (linked on the teacher's class webpage) and are aware of the expectations regarding this policy. We appreciate your dedication to maintain academic integrity.

Parent Signature: _____

Student Signature: _____

Phrasing for email could be:

From our founder, Brenda Barnett...

High School Math Live partners with parents for math success, and a large part of the parent-partnership is in proctoring the weekly assessments. Please click here to see the HSML Academic Integrity video, and then download, sign, and return the attached PDF file. You can also read more about assessments and academic integrity on pages 14-17 in the [HSML Family Handbook](#).

Week 2: Using OneNote (personal and class) emphasis:

I will be sending you the link to your student’s personal OneNote file after their first quiz. On my class webpage there is a link to our class OneNote file. **OneNote is best viewed from a computer/tablet.** On our class webpage there is a link for a brief tutorial on using OneNote which includes steps for printing. Your student’s personal OneNote file is where we keep all their assessments (with feedback from me), **grade updates** and more! I explained to students how important it is to write the feedback/corrections from their graded quiz on their paper quiz. The process of correcting their work will be invaluable and will be a learning moment for them. A corrected hard copy quiz will be great to have when studying for a test. Sometimes, due to different technological platforms, your student may have to scroll to the right to see all comments.

[HSML Family Handbook](#) - read more about using Microsoft OneNote on page 13.

Week 3: Assessment submission emphasis:

HSML requires all assessments to be submitted to the teacher as a single PDF file. I have posted on my class webpage a link for a brief tutorial on using one particular phone app, CamScanner, that is easy to use. You can simply take pictures of each page of the assessment and the app will convert those pics to a single PDF file. When using any app to make the PDF, be sure that all pages are in the file in the correct order and orientation. Always copy yourself when sending the assessment to me. If you don't receive the email or if you do not have the file in your email, neither will I. Please let me know if you have any questions.

Remember that if you have not already done so, you view the HSML Academic Integrity video and return the attached PDF file confirming that you have completed that task. You can also read more about assessments and academic integrity on pages 14-17 in the [HSML Family Handbook](#).

Sometimes students reach a level of mathematics that requires additional effort than they are accustomed to and mathematics may seem hard for the first time. So if you see signs of this, please reach out and I can send some strategies to help your student learn to study in a different way.

Week 4: Best practices for homework emphasis: Teachers – tweak this to fit your needs

First of all, continue to encourage students to correct their quizzes on their hard copy of the quiz. Below are suggestions that I discuss with students to help them prepare for assessments.

- 1) The first and most important task in preparing for any assessment is to check each and every problem for accuracy while completing homework. Solutions/answers have been provided for almost every problem. At this level of mathematics, it is extremely important that they not only complete each assignment, but also that they check their solutions, make corrections, and ask me in class about any problems they do not understand.
- 2) I have suggested students work on one side of their paper with the adjacent blank page used to write additional notes, corrections on their homework, easier ways to have completed the problem, etc. I encourage the use of another color of pen/pencil when making these notes/corrections. If they do this, then when studying for assessments, they already know which ones need additional thought on their part.
- 3) I encourage students to re-do (completely) problems that they originally missed in homework and/or assessments and then pick random others to be sure they have practiced all the concepts.
- 4) I usually give other specific suggestions depending on material in the class before the assessment.

If your student is needing additional help in class, be sure to reach out. After most classes, I am available for quick questions. If the question requires more time, I can meet with them outside of the class. Students can email me questions and I often answer them in the student's personal OneNote file. If a larger amount of tutoring is needed, I would consider getting a tutor to help your student be successful in our course. We offer HSML students a discounted rate for tutoring. [Click here](#) for more detail.

[HSML Family Handbook](#) - read more about best practices on pages 8-12.

[HSML Family Handbook](#) - read more about getting additional help for your student on page 12.

Week 5: Reminder to look at grades & feedback and see class website for helpful info emphasis: Teachers – tweak this to fit your needs

Have you viewed your student's personal OneNote file for grade updates? We ask that both the student and parent read all feedback provided on assessments. Sometimes, due to different technological platforms, you may have to scroll to the right to see all comments. (OneNote is best viewed from a computer/tablet - not a phone).

Have you read our [HSML Family Handbook?](#) Also, on my class webpage, there are math resources available to your student, including calculator tutorials and video resources. I have provided note taking guides for most lessons throughout the year. They are welcome to print those prior to a class to make note taking easier. These are located at the bottom of my class webpage. Those that are in bold font, are highly recommended that they print them for that particular lesson.

Have your students take their hard copy from an assessment and make all corrections on the hard copy based on my feedback. This is a great learning opportunity for them and will strengthen their math skills and help prepare for assessments!

[HSML Family Handbook](#) - read more about assessments and feedback on pages 13-15.

Teachers: Please mention that Parent Month is coming (Sept 15 - Oct 15). Based on your schedule, your "blurb" about Parent Month will vary from teacher to teacher.

Week 6 Feedback request from parents emphasis: Teachers – tweak this to fit your needs

I love my students and want to help them as best I can. I hope they know this. My question this week is, do YOU have questions for me? Is there something you are not sure about the class, etc? I can meet with you individually using our online classroom or I can address concerns in an email. I want to be there for you as well as my students. So please don't hesitate to reach out if you have any questions or concerns. Do you need to review the HSML Academic Integrity Video regarding proctoring assessments? This is linked on my class webpage.

[HSML Family Handbook](#) - read more about our partnership on pages 7, 16-17.

Teachers: Please mention that Parent Month is coming (Sept 15 - Oct 15). Based on your schedule, your "blurb" about Parent Month will vary from teacher to teacher.

Week 7 Additional help needed emphasis:

If your student is needing additional help in class, be sure to reach out. After most classes, I am available for quick questions. If the question requires more time, I can meet with them outside of the class. Students can email me questions and I often answer them in the student's personal OneNote file. If a larger amount of tutoring is needed, I would consider getting a tutor to help your student be successful in our course. We offer HSML students a discounted rate for tutoring. [Click here](#) for more detail.

[HSML Family Handbook](#) - read more about getting additional help for your student on page 12.

Teachers: Please mention that Parent Month is coming (Sept 15 - Oct 15). Based on your schedule, your "blurb" about Parent Month will vary from teacher to teacher.

Week 8 Reminder to look at grades and feedback emphasis:

We ask that both the student and parent read all feedback provided on assessments. Sometimes, due to different technological platforms, you may have to scroll to the right to see all comments. (OneNote is best viewed from a computer/tablet - not a phone). Also, keep reminding them to take their hard copy from an assessment and make all corrections on the hard copy based on my feedback. This is a great learning opportunity for them and will strengthen their math skills!

[HSML Family Handbook](#) - read more about assessments and academic integrity on pages 14-17.

Teachers: Please mention that Parent Month is coming (Sept 15 - Oct 15). Based on your schedule, your "blurb" about Parent Month will vary from teacher to teacher

Other tidbits....

This week's Tidbit: This is a friendly reminder to complete the two surveys if you have not already done so. Students will receive 5 quiz points bonus for each survey completed :)